

**Joint Ph.D. in Anthropology and Middle Eastern Studies**  
**Requirements, Policies and Procedures**  
**2008–2009**



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## Studying in a Joint Program

The joint program in Anthropology and Middle Eastern Studies is designed for students interested in enriching their program of study for the Ph.D. in Anthropology with firsthand knowledge about the Middle East based on literacy in its languages and an understanding of its political and economic realities, its culture and traditions. As a student in an interdisciplinary program you are full member of the Department of Anthropology cohort, but also have an intellectual home at the Center for Middle Eastern Studies (CMES) and access to CMES faculty, facilities and resources. There are many benefits associated with the joint program, but also some administrative idiosyncrasies. This supplement is intended to clarify administrative procedures.

### Program Requirements

Students follow the requirements of the Department of Anthropology with minor adjustments. See program overview overleaf for more details.

### Paperwork

All paperwork pertaining to your satisfactory progress, as well as other academic and administrative matters must be filed with the Acting Director of Graduate Studies at CMES. Examples of paperwork include:

- Summer research proposal and request for release of summer stipend (years one and two)
- A request to count credit for a course taken at another Harvard Graduate School
- Grant and fellowship applications
- Applications for non-resident status as a traveling scholar or taking a leave of absence
- The application for the Ph.D.

CMES deadlines apply to students in the joint program.

An exception to this rule is the application for the **Interim A.M. Degree in Anthropology**. Students can apply for the interim A.M. degree through the Anthropology Department.

### Resources

Students in the joint programs at CMES have access to:

#### Academic Conference Funding

CMES students whose papers have been accepted for presentation at an academic conference may request reimbursement for travel-related expenses subject to funding availability. Once approved, original travel receipts must be submitted to the CMES Financial Associate for reimbursement. Please note that CMES cannot process reimbursements for expenses older than 60 days.

#### Summer Travel and Research Stipends

There may be a limited number of grants for summer travel in 2008. The Acting Director of Graduate Studies will circulate an announcement about the grants in April.

#### Office Space

CMES offers the use of two shared offices on the second floor of 17 Sumner to students in their final dissertation-writing year. Only students who have received a dissertation completion grant will be eligible to sign up for use of the room on a time-share basis. Contact Kendra Slaughter (CMES Office Manager) for details.

#### Teaching Fellow Positions

CMES does not coordinate Teaching Fellowships. Students must follow the TF application process in the Anthropology department to be considered for TF positions. The initial hiring of TFs, however, is carried out by course heads. It is up to each student to cultivate faculty patronage networks (and the TF Coordinators) in order to secure four TF positions for the academic year. Qualified CMES students have found TF positions in the departments of Economics, Government, History of Science, Study of Religion and at the Law and Divinity Schools, as well as in their home departments. Since all such appointments are contingent upon enrollments, confirmation of appointment can only be made during the first few weeks of the course meeting.

## Joint Program in Anthropology and Middle Eastern Studies: Overview

### YEARS 1–3

**COURSEWORK** in the first three years includes a minimum of 16 half-courses, three of which are in Middle Eastern history, economics, religion, or political science, and 12 of which are in anthropology, including: Proseminar A and B, area-specific ethnography, biological anthropology, and archeology.

Scholarly and field **language requirements** should be fulfilled before going to the field unless the field language can be learned only in the field.

Full-time students must be registered for four half-courses per semester. Students should register for TIME-C, TIME-R or TIME-T to indicate full-time study if enrolled in fewer than four courses. Please note however that TIME is *not* graded and that the department does not count TIME toward the 16 half-courses required.

<b>G1 Year</b>	<b>Fall</b> Proseminar A 3 half-courses	<b>Spring</b> Proseminar B 3 half-courses/time	<b>Summer</b> Language training General exam reading
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*Satisfactory Progress:* B+ minimum grade in proseminars. Minimum overall grade average of B+. Satisfactory review by first year review committee.

<b>G2 Year</b>	<b>Fall</b> 4 half-courses	<b>January</b> General Exam	<b>Spring</b> 4 half-courses	<b>Summer</b> Pre-dissertation research
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*Satisfactory Progress:* Pass the General Examination. Minimum overall grade average of B+. Complete a *CMES Progress Report*.

<b>G3 Year</b>	<b>Fall</b> Thesis prospectus committee members approved by Wing. Write grant proposals for fieldwork.	<b>Spring</b> Thesis prospectus committee meeting held.	<b>Summer</b>
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*Satisfactory Progress:* Thesis prospectus approved. Minimum overall grade average of B+. No incompletes. Complete a *CMES Progress Report*.

### G4–G5

**FIELDWORK.** *Satisfactory progress* determined on the basis of student's reports to the advisor. Complete an annual *CMES Progress Report*.

### G5 and later

**WRITE UP DISSERTATION.** *Satisfactory progress* determined on the basis of the writing schedule a student arranges with his or her advisor. The program is designed to be completed in six or seven years.

### Final Year

Inform Graduate Program Administrator (Anthropology) and the Acting Director of Graduate Studies (CMES) of intent to graduate.

Schedule public dissertation defense with Social Anthropology wing office. Give readers chapters for advice. Defend and submit dissertation with signed Thesis Acceptance Certificate.

Candidates should keep in mind the Graduate School of Arts and Sciences' deadlines for submission of the dissertation and degree application when scheduling the defense.